

# Welcome to Miami University *Hamilton*

## How do I apply?

### Step 1

Complete and sign the Miami University Regionals Application for Admission and mail/deliver to:

Office of Admission  
Miami University Hamilton  
1601 University Blvd.  
Hamilton, OH 45011

Include a check or money order for the \$35 application fee, made payable to Miami University.

**OR** apply online at [www.ham.muohio.edu/admission](http://www.ham.muohio.edu/admission). **You must pay the \$35 fee by credit card** in order for us to receive the electronic application promptly.

### Step 2

YOU must request that your "official" high school transcript and all college transcript(s) be MAILED DIRECTLY from the institution(s) to the Admission Office. GED transcripts must be MAILED DIRECTLY from the state department of education. Transcripts are "official" if they have not been handled by the student. If you receive a transcript, DO NOT open it, but deliver it to our office in the original sealed envelope. Please contact your school(s) as soon as possible, as missing transcripts will delay application processing!

Note: Home-schooled or alternatively-educated students must present official GED transcripts or other credentials which demonstrate levels of academic achievement, ability and performance equivalent to that of a state-chartered diploma. Contact the Admission Office for further details.

### Step 3

New and recent high school graduates are required to submit either ACT or SAT test scores.

Note: If you have been out of high school for two years, have earned a GED, or are a transfer student, you DO NOT have to submit these scores.

**FOR CAMPUS MAP, OTHER SIDE...**



**We think you'll like it here!** *Miami Hamilton welcomed nearly 5000 students to class this semester! It's our largest, most diverse student body ever, with minority enrollment at 14 percent.*

## Where do I start?

### Admission & Financial Aid

105 MOSLER HALL 785.3111  
[www.ham.muohio.edu/admission](http://www.ham.muohio.edu/admission)  
[www.ham.muohio.edu/fin\\_aid](http://www.ham.muohio.edu/fin_aid)

This office provides information to prospective and current students regarding the application process for admission, financial aid, and scholarships.

### Academic Advising & Retention Services

RENTSCHLER HALL 785.3129  
[www.ham.muohio.edu/advising](http://www.ham.muohio.edu/advising)

Before enrolling for the first time, you may meet with an adviser to assist you in long-range academic planning. Once you are admitted, your academic adviser will help you select classes to fulfill your course requirements. All entering first-year and transfer students must meet with an academic adviser to help ensure a successful start at Miami Hamilton.

### Learning Assistance

107 RENTSCHLER HALL 785.3139  
[www.ham.muohio.edu/ola](http://www.ham.muohio.edu/ola)

If you want or need help mastering individual subjects or developing study skills, our learning assistance program is available to you free of charge.

We offer courses in basic writing, reading, and mathematics; tutoring in most subjects; workshops on test taking, and study skills; and reference/practice materials in a variety of subjects.

We recommend that all students complete the COMPASS practice tests for math, reading, and writing available at [www.ham.muohio.edu/ola/compass.htm](http://www.ham.muohio.edu/ola/compass.htm).

Additional services are offered for students whose first language is not English, including ESL writing classes, tutoring, and pronunciation workshops.

# Who do I call?

Admission	513.785.3111
Academic Advising	513.785.3129
Athletics	513.785.3120
Bookstore	513.785.3241
Cashier's Office	513.785.3162
Campus Kids Childcare	513.785.3011
Computer Services	513.785.3279
Co-Op/Internship & Placement	513.785.3113
Counseling Services	513.785.3211
Disability Services	513.785.3211
Financial Aid	513.785.3123
Learning Assistance	513.785.3139
Library	513.785.3235
Records & Registration	513.785.3202
Student Activities	513.785.1892
Student Affairs	513.785.3211
Veterans' Affairs	513.785.3123

## I've applied... now what?

As soon as we receive your application, fee, and all required transcripts, we will send you a letter notifying you of your admission status.

Feel free to call us at 513.785.3111 if you are concerned with the receipt of any transcripts.

When you receive your letter, please **READ IT** and follow the next steps for scheduling placement testing, academic advising, and registration.

